

YINQE PHASE 1 RULES

- Face masks and gloves must be worn at all times.
- Two pairs of gloves are required for handling vacuum equipment.
- No more than one person in each room – no guests, no friends, no visitors
- No personal equipment – **no phones**, no laptop computers, no books etc
You may bring your samples and a container of small tools; nothing else.
- Clean your work space before you begin. Clean your tools and sample containers.
- Clean your work space after you are done.
 - Unplug the keyboard and mouse, and spray them down with alcohol.
 - If the alcohol bothers you, please tell the staff. We can do the cleaning for you. If you wish, put the dirty keyboard and mouse in the “dirty” bucket.
- Reservations: Leave 30 minutes between users. Reservations will be deleted if you do not follow this rule.
- When you arrive: If someone is still at the machine, do not enter the room. Knock on the window, and politely tell the previous user to leave.
- Your suggestions are welcome. Let us know if other labs have better procedures.