

YINQE PHASE-IN RULES

- Face masks and gloves must be worn at all times.
- Two pairs of gloves, or a new pair of gloves, must be worn for handling vacuum equipment.
- No more than one person each in the SEM room, the ebeam room, and the TEM room. Two people may occupy the main lab ballroom. No guests, no friends, no visitors.
- No personal equipment – **no phones**, no laptop computers, no books etc. You may bring your samples and a container of small tools; nothing else.
- Personal items can be stored in the lockers outside of the lab. You can spray the lockers with alcohol before use.
- Clean your work space after you are done.
 - Unplug the keyboard and mouse, and spray them with alcohol.
 - Spray the knobs, trackballs, switches, etc, and the table.
 - Wiping with paper towels is optional. Do not wipe the knobs and switches that are permanently attached to instruments.
- Reservations: Leave 30 minutes between users. Reservations will be deleted if you do not follow this rule.
- When you arrive: If someone is still at the machine, do not enter the room. Knock on the window, and politely tell the previous user to leave.